The West Boylston Water District

Meeting Date and Time: Monday May 18, 2026; 4:30pm

Members Present: Stanley Szczurko, Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Also Present: Michael Coveney, Heather Isaacs, Richard Levitt

Mr. Szczurko called the meeting to order at 4:30pm and notified the participants that the meeting would be audio recorded and Commission James LaMountain is in attendance remotely.

ITEM 1: TREASURER'S REPORT- see attachments.

Heather Isaacs presented the Water Use Charges, Profit and Loss, Balance Sheet and Aged Receivable reports through April 30, 2026. Mrs. Isaacs noted that profit and loss is close to budget. Mrs. Isaacs is still working with the State for free cash certification. No further questions or comments.

ITEM 2: NEW BUSINESS- Abatement request

Mr. Richard Levitt for 93 Hillside Village Drive requested an abatement on behalf of his mother-in-law over a high bill from an undetected leak and possible unauthorized use of an outside faucet. Mr. Coveney made the case for the District that staff had identified a leak with the December 2025 reading and the readings from the meter had been confirmed with a field calibration. The Board indicated a payment plan would be acceptable. Mr. Levitt indicated this would be done.

ITEM 3: FY27 Budget

Mrs. Isaacs presented the draft of the Fiscal Year 2027 budget. Reviewed anticipated revenue including a 20% rate increase and anticipated annual expenses with a lesser increase of about 15%. Discussion regarding revenue from backflow testing possible to be increased by moving testing back in-house. Mr. Szczurko noted workload would be part of the job already being paid for plus a bonus and beneficial to the District to save more than $25,000.00 in the budget. Mr.Szczurko recommended revising job responsibilities to include cross-connection control duties. Mr. LaMountain questioned whether emergency expenses for well repairs were included in this budget; Mrs. Isaacs feel that is a Capital expense that would need to be funded by the Reserve funds. Mr. Bryngelson moved to accept the FY27 operating budget, Mr. Muscente seconded the motion, all voted in favor; motion carried.

ITEM 4: Warrant Articles

Mrs. Isaacs reviewed possibility of not funding by bypassing the Warrant Article for the stabilization and reserve funds for fiscal year 2027. Mr. Szczurko questioned other forms of investment available to municipalities. Mrs. Isaacs noted that monies in the Reserve fund were available without approval. After discussion, the Board left the Warrant Article funding the funds included.

The rest of the Articles were reviewed and Article #9 was deleted since free cash certification was pending.

Mr.Bryngelson made a motion to accept the Warrant Articles, Mr. Mard seconded the motion, all voted in favor; motion carried.

ITEM 2: SUPERINTENDENT'S REPORT- see attached.

1.) Gates Brook Place/CSX Railroad project update: Gates Brook has received estimate of fees. No further questions or comments.

2.) Ripple Fiber Installation Update: Underground permits still pending w/ town. Mr. Szczurko questioned whether going over service lines was an issue, which it is not. No further questions or comments.
3.) Service & Distribution System Update: No further questions or comments
4.) Tank Inspection Update: Tanks may need to be offline for one day. Mr. Bryngelson questioned how they are cleaned without being drained; Mr. Coveney noted that divers have special equipment. No further questions or comments.
5.) Bowen/Franklin Sts. Main replacement: Mr. Coveney anticipates this project will most likely not happen this year.
6.) Oakdale Well Cleaning Update: Mr. Coveney noted that reservoir levels were rising that helped improve water quality.
7.) Pleasant Valley Well: Motor was replaced last fall. Mr. Szczurko questioned warranty: Mr. Coveney noted motor was under warranty. He will also check to see if a longer warranty is available on the new pump. Mr. Coveney also recommends ordering a backup pump. Mr. Szczurko requested that Mr. Coveney explore other pump manufacturers.
8.) Part Time Administrative Assistant Position: Mr. Szczurko requested the job be reposted. Mr. Bryngelson questioned whether the hours should be increased; general consensus is that the cost detriment would outweigh the support benefit. Mr. Coveney noted that hiring has not been a priority with the current system challenges.
9.) Well Exploration Update: Mr. Mard questioned what kind of research; geologist will review maps and data. No further questions or comments.

ITEM 3: OLD BUSINESS-

Oakdale Well & Treatment- Mr. Coveney updated that all three filters were being utilized with usually one requiring backwash (cleaning) once a day; raw water concentration of manganese is down to 2.0 ppb (parts per billion) with less than .05 ppb in the finished/filtered water. Mr. Bryngelson questioned whether sand infiltration had continued, which it has not been an issue. Mr. Coveney noted that monitoring of the well has been labor intensive with many overtime hours being necessary. Mr. Coveney noted that his license covers the District responsibility with Mass Dep for the entire system and trainings and testing for the other Operators is ongoing.

ITEM 5: Approval of Meeting Minutes

Mr. Bryngelson motioned to approve the April 27, 2026 meeting minutes as presented, Mr. Mard seconded the motion; roll call vote: Mr. Szczurko: yes; Mr. Mard: yes; Mr. Muscente: yes; Mr. Bryngelson: yes; Mr. LaMountain: abstained. Motion carried.

Mr. Bryngelson moved to approve the May 8, 2026 meeting minutes as presented, Mr. Mard seconded the motion; roll call vote: Mr. Szczurko: yes; Mr. Mard: yes; Mr. Muscente: yes; Mr. Bryngelson: yes; Mr. LaMountain: abstained. Motion carried.

ITEM 6: Future Agenda Items- None presented

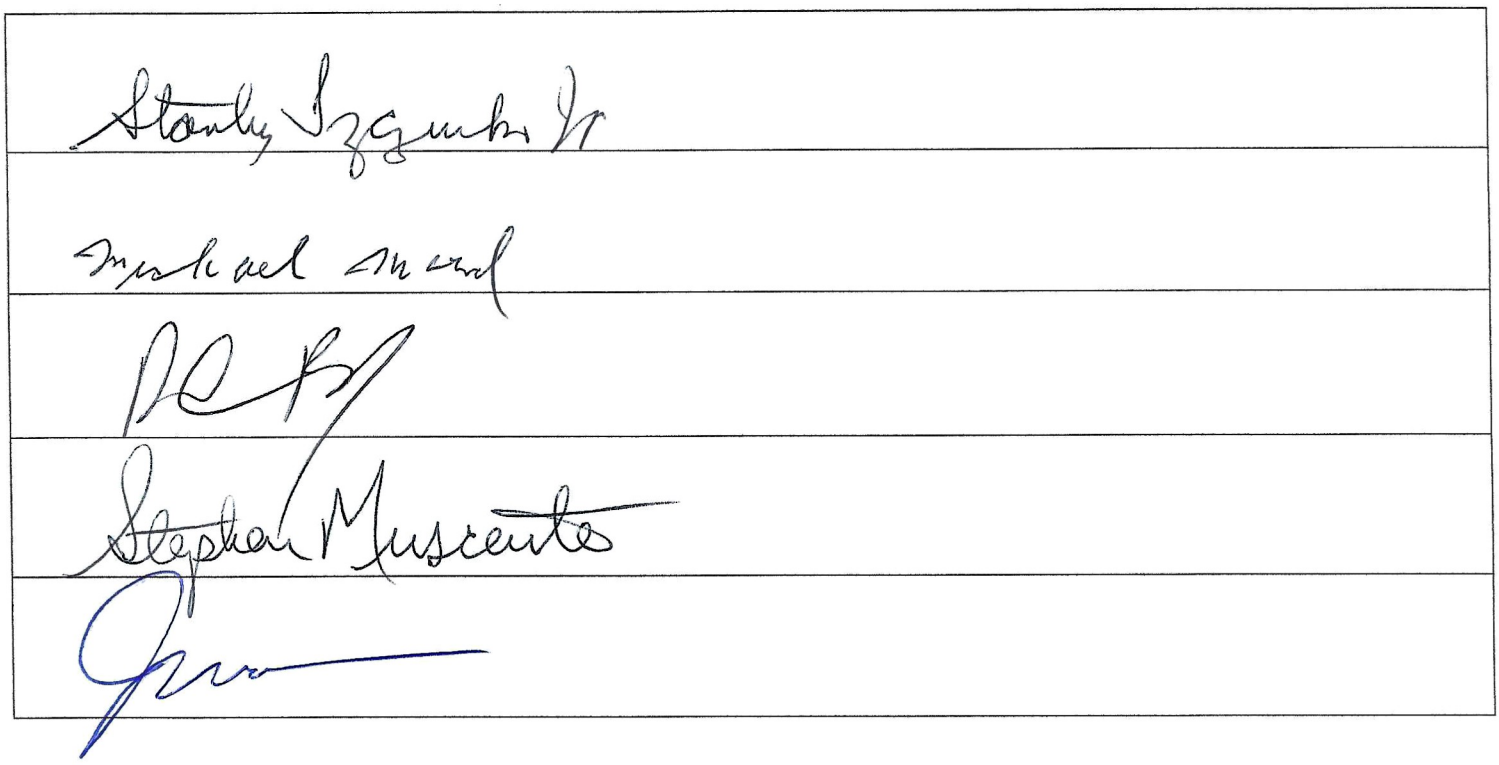
Mr. Mucentemade a motion to adjourn; Mr. Mard seconded the motion; roll call vote, all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 6:50pm. Next meeting scheduled for June, 1, 2026 at 5:30pm with the Annual Meeting set for June 1 at 6pm and tentatively for June 22, 2026 at 5:00pm.

Meeting Minutes of the West Boylston Water District

May 18, 2026

Members Present: Stanley Szczurko, Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Date of Approval: November 16, 2026



MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25

Board of Water Commissioners	May 14, 2026
Board/Committee Name	Date of Notice
183 Worcester St, West Boylston	**WBWD OFFICE**
Meeting Place	Conference Rm. No.
May 18, 2026 **Monday 4:30 p.m.**	*Robert Bryngelson*
Date/Time of Meeting	Clerk of Board or Bd. Member Signature

Meeting canceled/Postponed to: _____

Date of cancelation/Postponement _____

Agenda

CONVENE MEETING

TREASURER'S REPORT – Review of Profit & Loss, Balance Sheet and Water Income, Review proposed FY27 Budget

SUPERINTENDENT'S REPORT – Mike Coveney; Updates on repairs, maintenance and issues of wells, properties and equipment; updates on system repairs/maintenance/issues.

OLD BUSINESS – Oakdale Well Rehabilitation/Manganese, Pleasant Valley Well update

NEW BUSINESS – Discuss & Vote on Proposed FY27 Budget and Warrant Articles, Abatement Request

READING/APPROVAL OF MINUTES –4/27/26 and 5/8/26 meeting minutes review and approval

FUTURE AGENDA ITEMS

CLOSE MEETING

West Boylston Water District Board of Commissioners Meeting May 18, 2026

Robert Bryngelson, Jr.	RBJ
Stanley Szczurko, Jr.	Stanley Szczurko Jr
James LaMountain	via telephone
Michael Mard	Michael Mard
Stephen Muscente	Stephen Muscente
Michael Coveney	Michael Coveney
Heather Isaacs	Heather Isaacs
Lori Renzoni	Absent
Michael Ohl	Not Attending
Richard Levitt 93 Hillside Rep.	Richard Levitt

W.B. Water District
Monthly Water Charges
FY26

	FY26 Actual	FY26 Budget	FY26 variance	months	AR Balance	FY25 Actual	FY25 Budget	FY25 variance	AR Balance
Jul-25	207,955.43	221,500.00	-13,544.57	April, May, June	$147,000.00	208,865.84	205,500.00	3,365.84	$109,000.00
Aug-25	205,609.55	195,000.00	10,609.95	May, June, July	$163,000.00	185,140.77	181,000.00	4,140.77	$99,000.00
Sep-25	211,776.04	198,500.00	13,276.04	June, July, Aug	$152,000.00	174,225.16	185,500.00	-10,774.84	$110,000.00
Oct-25	289,747.11	247,500.00	42,247.11	July, Aug, Sept	$206,500.00	246,638.02	220,000.00	26,638.02	$113,000.00
Nov-25	209,271.26	191,500.00	17,771.26	Aug, Sept, Oct	$199,000.00	179,039.31	185,000.00	-5,960.69	$102,000.00
Dec-25	175,972.96	169,500.00	6,472.26	Sept, Oct, Nov	$152,000.00	162,220.50	143,500.00	18,720.50	$105,000.00
Jan-26	199,585.87	190,000.00	9,585.87	Oct, Nov, Dec	$173,000.00	190,839.08	173,500.00	17,339.08	$117,000.00
Feb-26	155,654.48	150,000.00	5,654.48	Nov, Dec, Jan	$165,000.00	143,843.27	132,500.00	11,343.27	$113,000.00
Mar-26	148,150.93	150,000.00	-1,849.07	Dec, Jan, Feb	$123,000.00	145,825.79	124,500.00	21,325.79	$84,000.00
Apr-26	182,062.50	183,500.00	-1,437.50	Jan, Feb, Mar	$135,000.00	176,439.58	165,500.00	10,939.58	$99,000.00
May-26		150,500.00		Feb, Mar, April		138,694.36	137,500.00	1,194.36	$85,000.00
Jun-26		157,500.00		Mar, April, May		146,426.84	144,000.00	2,426.84	$124,000.00
Totals	1,985,786.13	2,205,000.00	88,785.83			2,098,198.52	1,998,000.00	100,698.52	

West Boylston Water District

Aged Receivables

As of **04/30/2026**

Service	0-30 days	31-60 days	61-90 days	91-120 days	> 120 days	Balance
Grand Total						
WATER USAGE	38321.38	13088.10	9906.61	6515.54	45750.27	113581.90
WATER USAGE Interest	1519.68	1444.42	1283.94	1202.40	11477.21	16927.65
WATER USAGE Penalty	540.00	538.41	327.35	273.58	1426.65	3105.99
WATER USAGE Misc	0.40	0.00	0.00	0.20	-250.00	-249.40
FIRELINES	907.10	0.00	50.00	0.00	0.00	957.10
FIRELINES Interest	0.91	0.75	0.00	0.00	0.00	1.66
FIRELINES Penalty	10.00	0.00	0.00	0.00	0.00	10.00
NO INT ACCTS	0.00	63.80	0.00	0.00	0.00	63.80
SPCL READ	40.00	0.00	0.00	0.71	0.00	40.71
TURN OFF FEE	0.00	0.00	150.00	0.00	352.50	502.50
TURN OFF FEE Interes	7.92	7.80	5.47	5.39	239.40	265.98
	41347.39	15143.28	11723.37	7997.82	58996.03	135207.89
Number of Accounts in Each Column:	421	216	156	110	90	

Total Number of Outstanding Accounts: **473**

West Boylston Water-Profit & Loss Budget vs. Actual

Accrual Basis — July 2025 through April 2026

	Jul '25 - Apr 26	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4175 · Interest Charges	16,687.21	6,650.00	10,037.21	250.9%
4250 · Water Charges & Services				
4251 · Worcester Corporate Water Charg	-5,601.65	0.00	-5,601.65	100.0%
4250 · Water Charges & Services - Other	1,987,724.76	1,897,000.00	90,724.76	104.8%
Total 4250 · Water Charges & Services	1,982,123.11	1,897,000.00	85,123.11	104.5%
4260 · User Fee	67,500.00	27,500.00	40,000.00	245.5%
4261 · Back Flow	15,375.00	6,000.00	9,375.00	256.3%
4262 · Fire Line	24,688.60	24,319.00	369.60	101.5%
4270 · Merchandise & Jobbing	0.00	0.00	0.00	0.0%
4275 · Meters	13,590.00	1,500.00	12,090.00	906.0%
4320 · Rental Income	135,953.73	136,791.00	-837.27	99.4%
4820 · Investment Income				
4821 · Net investment income	-87,897.45	0.00	-87,897.45	100.0%
4822 · Accrued interest paid	0.95			
4820 · Investment Income - Other	33,468.20	41,500.00	-8,031.80	80.6%
Total 4820 · Investment Income	-54,428.30	41,500.00	-95,928.30	-131.2%
4840 · Miscellaneous Revenue				
4845 · PFAS Settlement Income	69,123.08			
4840 · Miscellaneous Revenue - Other	15,039.70	6,600.00	8,439.70	227.9%
Total 4840 · Miscellaneous Revenue	84,162.78	6,600.00	77,562.78	1,275.2%
Total Income	2,285,652.13	2,147,860.00	137,792.13	106.4%
Cost of Goods Sold				
50000 · Cost of Goods Sold	-310.00	0.00	-310.00	100.0%
Total COGS	-310.00	0.00	-310.00	100.0%
Gross Profit	2,285,962.13	2,147,860.00	138,102.13	106.4%
Expense				
5000 · Operation & Maintenance				
5130A · Salaries & Employee Benefits				
5130 · Admin & Salaries				
5143 · Overtime Wages	40,950.31	31,210.00	9,740.31	131.2%
5130 · Admin & Salaries - Other	324,748.02	346,823.33	-22,075.31	93.6%
Total 5130 · Admin & Salaries	365,698.33	378,033.33	-12,335.00	96.7%
5131 · Superintendent's Salary	105,757.44	100,074.16	5,683.28	105.7%
5132 · Commissioners Salaries	2,500.00	2,500.00	0.00	100.0%
5133 · Moderator Salary	0.00	0.00	0.00	0.0%
5134 · Payroll Processing Expense	1,541.92	1,625.00	-83.08	94.9%
5135 · Worcester Retirement System	118,614.00	118,614.00	0.00	100.0%
5136A · Health Insurance				
5136 · Employee's	91,130.05	128,266.66	-37,136.61	71.0%
5137 · Retiree's	15,021.68	15,179.16	-157.48	99.0%
Total 5136A · Health Insurance	106,151.73	143,445.82	-37,294.09	74.0%
5138 · Life Insurance	507.60	540.00	-32.40	94.0%
5139 · Uniforms	4,034.36	4,150.00	-115.64	97.2%
5140 · Workers' Comp Insurance	9,916.65	9,998.00	-81.35	99.2%
5141 · Employee Training	6,778.73	5,000.00	1,778.73	135.6%
5142 · Payroll Taxes	7,208.44	7,083.33	125.11	101.8%
5130A · Salaries & Employee Benefits - Other	74.42	0.00	74.42	100.0%
Total 5130A · Salaries & Employee Benefits	728,783.62	771,063.64	-42,280.02	94.5%
5210 · Heating	8,210.81	7,600.00	610.81	108.0%
5215 · Telephone	8,705.09	9,251.68	-546.59	94.1%

West Boylston Water-Profit & Loss Budget vs. Actual

Accrual Basis — July 2025 through April 2026

	Jul '25 - Apr 26	Budget	$ Over Budget	% of Budget
5220 · Electricity				
5221 · Beaman Street	100.99	126.00	-25.01	80.2%
5222 · Lawrence Street	632.38	650.00	-17.62	97.3%
5223 · Lee Street	16,789.35	21,000.00	-4,210.65	79.9%
5224 · Prospect Street	96.03	126.00	-29.97	76.2%
5225 · Temple Street	17,240.03	16,650.00	590.03	103.5%
5226 · Thomas Street	13,897.18	18,300.00	-4,402.82	75.9%
5227 · West Boylston Street	14,003.47	15,000.00	-996.53	93.4%
5228 · Western Avenue	2,966.59	3,750.00	-783.41	79.1%
5229 · Worcester Street	1,635.28	2,100.00	-464.72	77.9%
5229A · Laurel Street	1,233.58	2,500.00	-1,266.42	49.3%
Total 5220 · Electricity	68,594.88	80,202.00	-11,607.12	85.5%
5230 · Legal & Accounting				
5231 · Audit Expenses	0.00	0.00	0.00	0.0%
5232 · Accounting Expense	4,622.00	5,000.00	-378.00	92.4%
5233 · Legal Expense	270.00	20,900.00	-20,630.00	1.3%
5234 · Consulting Expense	59,450.20	83,333.34	-23,883.14	71.3%
Total 5230 · Legal & Accounting	64,342.20	109,233.34	-44,891.14	58.9%
5240 · Auto & Truck Expense				
5241 · Gasoline & Oil	11,080.83	15,000.00	-3,919.17	73.9%
5242 · Repairs & Maintenance	13,496.21	8,333.32	5,162.89	162.0%
5240 · Auto & Truck Expense - Other	90,000.00	100,000.00	-10,000.00	90.0%
Total 5240 · Auto & Truck Expense	114,577.04	123,333.32	-8,756.28	92.9%
5300 · Property and Liability Insuranc	24,606.35	26,153.00	-1,546.65	94.1%
5420 · Office Expense				
5421 · Office Supplies	2,984.14	2,950.00	34.14	101.2%
5422 · Postage	5,598.93	6,250.00	-651.07	89.6%
5420 · Office Expense - Other	0.00	0.00	0.00	0.0%
Total 5420 · Office Expense	8,583.07	9,200.00	-616.93	93.3%
5423 · Computer/Tech	21,032.06	20,708.32	323.74	101.6%
5430 · Pump Station Supplies	3,858.33	5,000.00	-1,141.67	77.2%
5435 · Water Quality Control Expense	11,568.95	12,500.00	-931.05	92.6%
5440 · Water Treatment Chemicals	79,587.43	75,000.00	4,587.43	106.1%
5500 · Tools	3,733.85	3,325.00	408.85	112.3%
5600 · Repairs & Maintenance				
5601 · Equipment Repairs	20,018.71	20,833.32	-814.61	96.1%
5602 · Facility Repairs	18,715.89	20,833.32	-2,117.43	89.8%
Total 5600 · Repairs & Maintenance	38,734.60	41,666.64	-2,932.04	93.0%
5625 · Property Maintenance	19,080.54	20,833.32	-1,752.78	91.6%
5790 · State & District Expense	15,710.53	14,585.00	1,125.53	107.7%
5791 · GIS Projects	3,420.00	3,500.00	-80.00	97.7%
5795 · DEP Primacy Fees	1,874.81	1,868.00	6.81	100.4%
5840 · Serv & Distr. Improve.				
5840E- Emergency Repair Costs	33,651.00	0.00	33,651.00	100.0%
5840 · Serv & Distr. Improve. - Other	136,841.43	133,000.00	3,841.43	102.9%
Total 5840 · Serv & Distr. Improve.	170,492.43	133,000.00	37,492.43	128.2%
5950 · District Improvements				
5951 · District Improvements (Capital)	0.00	0.00	0.00	0.0%
5950 · District Improvements - Other	36,631.80	41,700.00	-5,068.20	87.8%
Total 5950 · District Improvements	36,631.80	41,700.00	-5,068.20	87.8%
5000 · Operation & Maintenance - Other	0.00	0.00	0.00	0.0%
Total 5000 · Operation & Maintenance	1,432,128.39	1,509,723.26	-77,594.87	94.9%

West Boylston Water-Profit & Loss Budget vs. Actual

Accrual Basis — July 2025 through April 2026

	Jul '25 - Apr 26	Budget	$ Over Budget	% of Budget
5195 · Bad Debt Expense	0.00	0.00	0.00	0.0%
Total Expense	1,432,128.39	1,509,723.26	-77,594.87	94.9%
Net Ordinary Income	853,833.74	638,136.74	215,697.00	133.8%
Other Income/Expense				
Other Income				
8400 · Insurance Reimbursement	3,250.00	0.00	3,250.00	100.0%
Total Other Income	3,250.00	0.00	3,250.00	100.0%
Other Expense				
8000 · Interest Expense	162,161.60	162,162.00	-0.40	100.0%
Total Other Expense	162,161.60	162,162.00	-0.40	100.0%
Net Other Income	-158,911.60	-162,162.00	3,250.40	98.0%
Net Income	**694,922.14**	**475,974.74**	**218,947.40**	**146.0%**

West Boylston Water District
Balance Sheet
As of April 30, 2026

	Apr 30, 26
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash-Checking & Savings	1,889,835.94
1025 · Cash on Hand	125.00
Total Checking/Savings	1,889,960.94
Accounts Receivable	
1201 · User Charges	485,419.72
Total Accounts Receivable	485,419.72
Other Current Assets	
1159 · Investments	2,369,225.17
1499 · Undeposited Funds	1,982.14
Total Other Current Assets	2,371,207.31
Total Current Assets	4,746,587.97
Fixed Assets	
1998 · Capital Assets - Depreciable	12,534,006.71
1999 · Capital Assets - Nondepreciable	7,000.00
Total Fixed Assets	12,541,006.71
Other Assets	
2860 · Deferred Outflows of Resources	158,173.00
Total Other Assets	158,173.00
TOTAL ASSETS	**17,445,767.68**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	114,384.27
Total Accounts Payable	114,384.27
Other Current Liabilities	
2100 · Payroll Withholdings	-9.87
2430 · Accrued Vacation Pay	20,008.57
Total Other Current Liabilities	19,998.70
Total Current Liabilities	134,382.97
Long Term Liabilities	
1750 · Deferred Inflows of Resources	30,581.00
2600 · N/P - DEP (SRF Funding)	7,707,525.51
2800 · Other Post Employment Benefits	1,080,197.00
2850 · Net Pension Liability	1,165,142.00
Total Long Term Liabilities	9,983,445.51
Total Liabilities	10,117,828.48

	Apr 30, 26
Equity	
3301 · Reserved for Wells/Cap. Project	1,118,825.58
3775 · Investment in PP&E-District	4,409,296.70
3900 · Retained Earnings	1,104,894.78
Net Income	694,922.14
Total Equity	7,327,939.20
TOTAL LIABILITIES & EQUITY	**17,445,767.68**

WEST BOYLSTON WATER DISTRICT
Proposed FY '27 BUDGET

Account	Detail	FY '26 Budget	FY '26 Estimate	+/- to Budget	FY '27 Budget
4175	Interest Charges	8,000	18,695	10,695	12,000
4250	Water Charges	2,205,000	2,290,268	85,268	2,530,000
4260	User and Connection Fees	40,000	68,000	28,000	80,000
4261	Back Flow	12,750	22,500	9,750	22,500
4262	Fire Line	27,212	27,539	327	27,212
4270	Merchandising & Jobbing	-	-	-	-
4275	Meters	2,500	13,090	10,590	5,000
4320	Rental Income	164,937	161,954	(2,983)	164,539
4820	Investment Income	50,000	96,409	46,409	60,000
4840	Misc Revenue	7,925	85,693	77,768	7,925
	Total Revenues	2,518,324	2,784,148	265,824	2,909,176
5130	Admin & Salaries	416,188	383,288	(32,900)	434,385
5143	Overtime Wages	37,452	46,950	9,498	40,051
5131	Superintendent's Salary	120,089	123,525	3,436	122,499
5132	Commissioners Salaries	5,000	5,000	-	5,000
5133	Moderator Salary	150	150	-	150
5134	Payroll Process Expense	1,950	1,782	(168)	1,950
5135	Worcester Retirement System	118,614	118,614	-	134,148
5136	Insurance - Employee	153,920	111,388	(42,532)	129,959
5137	Insurance - Retiree	18,215	18,298	83	21,104
5138	Life Insurance	648	688	40	648
5139	Uniforms	5,000	4,234	(766)	5,500
5140	Workers' Comp Insurance	9,998	9,617	(381)	6,676
5141	Employee Training	6,000	6,779	779	8,000
5142	Payroll Taxes	8,500	8,508	8	9,000
5200	Bank Service Charges	-	-	-	-
5210	Heating	8,000	8,611	611	10,000
5215	Telephone & Telemetry	11,102	10,505	(597)	16,102
5220	Electricity:				
5221	Beaman Street	150	121	(29)	150
5222	Lawrence Street	750	802	52	850
5223	Lee Street	25,000	20,789	(4,211)	27,000
5224	Prospect Street	150	116	(34)	150
5225	Temple Street	20,000	22,240	2,240	30,000
5226	Thomas Street	22,000	16,097	(5,903)	22,000
5227	West Boylston Street	18,000	16,603	(1,397)	18,000
5228	Western Ave	4,500	3,567	(933)	4,500
5229	Worcester Street	2,500	1,985	(515)	2,500
5229A	Laurel Street	3,000	1,534	(1,466)	2,500

5230	Professional Services:				
5231	Audit & Actuary Expense		-	-	
5232	Accounting Expense	6,000	6,122	122	6,500
5233	Legal Expense	25,000	270	(24,730)	25,000
5234	Consulting Expense	100,000	72,800	(27,200)	300,000
5240	Vehicle Expense:	100,000	100,000	-	-
5241	Gas & Oil	18,000	14,210	(3,790)	24,000
5242	Repairs	10,000	13,453	3,453	12,000
5300	Property & Liability Insurance	26,153	24,606	(1,547)	30,788
5420	Office Expense:				
5421	Office Supplies	3,500	3,484	(16)	3,500
5422	Postage	7,500	6,549	(951)	7,500
5423	Computer/Tech	24,850	22,823	(2,027)	24,200
5430	Pump Station Supplies	6,000	5,163	(837)	6,000
5435	Water Quality Control Exp	15,000	12,749	(2,251)	15,000
5440	Water Treatment Chemicals	90,000	88,312	(1,688)	105,000
5500	Tools	4,000	4,234	234	4,000
5600	Repairs & Maintenance:		-	-	
5601	Equipment Repairs	25,000	22,019	(2,981)	25,000
5602	Facility Repairs	25,000	19,716	(5,284)	25,000
5625	Property Maintenance	25,000	21,081	(3,919)	25,000
5780	Misc Expense	-	-	-	-
5790	State & District Expense	17,500	15,811	(1,689)	16,000
5791	GIS Program	3,500	4	(3,496)	3,564
5795	DEP Primacy Fee	1,868	1,875	7	2,000
5840	Service & Distribution Expense	160,000	200,492	40,492	250,000
5950	District Improvements-Other	50,000	66,632	16,632	80,000
8000	SRF Interest Expense	162,162	162,162	-	153,668
	SRF Principal Payments	424,185	424,185	-	433,334
	Total Expenses	2,347,093	2,250,543	(96,550)	2,629,876

West Boylston Water
Proposed Payroll FY27

2.50%	step increase
2.00%	COLA
4.50%	

2,000 Lori 38hr. Week + 2hours/month for meetings
2,080 Crew 40hr. Week

	Yrs	current rates	increase	**Proposed**	Reg	Estimated OT	Four on Call	Longevity	Total
Mike Coveney (Jan-2001)	26	115,489	2.00%	117,799	117,799			1,700	**119,499**
Rob Lopez (Oct-2002)	24	39.59	4.50%	41.37	86,053	12,101	12,163	1,500	111,817
Joseph Carlson (June-2004)	23	36.79	4.50%	38.45	79,967	11,245	11,560	1,400	104,172
Lori Renzoni (Oct-2014)	12	34.23	4.50%	35.77	71,541			300	71,841
Anthony DiPietro (Apr-2018)	9	28.18	10.00%	31.02	64,522	9,073	10,030		83,625
Collin McKee (Nov 2023)	3	23.48	10.00%	26.09	54,267	7,631	9,015		70,913
Part-time Admin Staff	0		N/A	24.00	22,464				22,464
Vacation Buyback (Estimated)					9,605				9,605
Totals (excluding Mike)					388,418	**40,051**	42,767	3,200	474,436

Reg+Call+Lng **434,385**

DRAFT
WARRANT
FOR THE
ANNUAL MEETING
OF THE
WEST BOYLSTON WATER DISTRICT
OF
WEST BOYLSTON, MASSACHUSETTS

MONDAY JUNE 1, 2026

Worcester, ss.

To the District Clerk of the West Boylston Water District of West Boylston, Massachusetts, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are directed to notify the inhabitants of the West Boylston Water District of West Boylston, qualified to vote in elections and District affairs, to meet at the West Boylston Water District, 183 Worcester Street, West Boylston, in such District, on Monday the first (1st) day of June in the year of 2026 at 6:00 p.m., then and there to act on the following articles:

ARTICLE 1: To elect the following District Officers:

(A) Moderator for one year
(B) District clerk for one year

ARTICLE 2: To hear the report of the officers of the District and to act thereon.

ARTICLE 3: To see if the District will vote to transfer from any unexpended balances from the Fiscal Year 2026 appropriations or other available funds to Fiscal Year 2027 appropriation accounts or take any action in relation thereto.

ARTICLE 4: To see if the District will vote to raise and appropriate a sum of money for the District's maintenance and operating expenses budget for Fiscal Year 2027, beginning July 1, 2026 and ending June 30, 2027, or take any action relative thereto.

ARTICLE 5: To see if the District will vote to authorize the District Treasurer, with approval of the Board of Water Commissioners, to borrow money from time to time in anticipation of the revenue of Fiscal Year 2027, beginning July 1, 2026 and ending June 30, 2027, in accordance with General Laws Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17, or any other authority available to the District, and to authorize the District Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2027 pursuant to General Laws Chapter 44, Section 53F, or take any action relative thereto.

ARTICLE 6: To see if the District will vote, pursuant to General Laws Chapter 40, Section 5C, to raise and appropriate or transfer from available funds, a sum of money not to exceed five percent of receipts from rates and services of the fiscal year preceding, to the Reserve Fund said fund to provide for extraordinary or unforeseen expenditures; provided, however, that the District Treasurer shall make transfers from the Reserve Fund only by vote of the Board of Water Commissioners, or take any action relative thereto.

ARTICLE 7: To see if the District will vote, pursuant to General Laws Chapter 40, Section 5B, to raise and appropriate or transfer from available funds a sum of money not to exceed ten percent of the receipts from rates and services of the fiscal year preceding, to the Stabilization Fund, to be used, upon further appropriation, for any lawful purpose, or take any action relative thereto.

Keep but possibly Pass over

ARTICLE 8: To see if the District will vote, pursuant to General Laws Chapter 40, Section 5B, to transfer from the Stabilization Fund, and appropriate a sum of money for the purpose of capital improvements to the District's infrastructure as voted on by the Board of Water Commissioners, or take any action relative thereto.

Delete

ARTICLE 9: ~~To see if the~~ District will vote to transfer from certified ~~free~~ cash, a sum of money, ~~and appropriate said sum for the~~ purpose of capital improvements to the ~~District's infrastructure as voted on by~~ the Board of ~~Water~~ Commissioners, or take any action relative thereto.

West Boylston Water District

To: Board of Water Commissioners

From: Michael Coveney

Date: 5/18/2026

Re: Superintendents Report

1.) 2026 Project Update:
   1. Gates Brook Place – 80 Units West Boylston St & Pierce St – Land clearing has been started for this project
   2. CSX Railroad – Beaman St RR Bridge to be raised – Beaman St bridge is currently closed and still under construction.

2.) Ripple Fiber Optic: We met with them to ensure that they will be staying at least 3 feet away from the water mains at all locations.

3.) Service & Distribution: The crew worked with our contractor BBC to repair many of the issues that were left over from the winter. They also prepped and paved all the trenches except for 180 Shrewsbury St. We are getting pricing to mill and pave that area as it is about 50 feet long by 30 feet wide.

4.) Tank Inspections: DN & Diving Services Inc inspected Lawrence Tank #2, Oakdale Tank and Stockwell Tank. They have determined that there is NO BIOFILM in any of the tanks. They recommend a full cleaning of the walls and floor of each tank which can be done while the tank is in service. They have sent a full report with their recommendations to DN who will draft the final report to MassDEP as required.

5.) Bowen/Franklin St main replacement: CEI is working on the plans and specs.

6.) Oakdale Well Cleaning: The Oakdale Well Rehabilitation was completed on 5/4/26 and we pumped the well to waste for 3 days until the pH and Mn levels were back to a reasonable range. We collected a bacteria sample on 5/6/26 and the results were clean. We put the well back online on 5/7/26 at a reduced rate of 300gpm as the raw Mn was still above 4.0ppm. The raw Mn is now at 2.0ppm after 10 days of pumping. We can filter the Mn, but it requires a higher dosage of pre-filter chlorine and backwashing of at least one filter per day. We have not noticed any abnormalities that would indicate any sand intrusion from the well after the rehabilitation process.

7.) Pleasant Valley Well: The Pleasant Valley Well pump failed on 5/7/26. A new pump has been custom built as a rush order and is set to be shipped tomorrow. We are hoping that it will be delivered later this week. We will then install the new pump and motor if needed and collect samples before putting it back online.

8.) Part-Time Administrative Assistant Position: We offered the position to the second candidate, but they were unable to accept the position due to finding another job. We will plan to offer the position to the 3rd candidate this week.

9.) Well Exploration: Mike Ohl is contacting the geologists to get started on some research for the well exploration program.

And you are to serve this Warrant by posting an attested copy thereof at the Water District Office, Post Office, West Boylston Town Offices, Beaman Memorial Library, Pruneau's Barber Shop and in place of the meeting, seven days at least before time of holding said meeting.

Hereof, fail not, and make do of the Warrant with your doings thereon to the Board of Water Commissioners at the time and place of the meeting as aforesaid.

Given under our hands this 18th day of May in the year Two Thousand and Twenty-Six.

Respectfully submitted,

Stanley Szczurko, Chairman

James LaMountain, Vice-Chair

Robert Bryngelson, Clerk

Michael Mard

Stephen Muscente

I hereby certify that I have posted a true attest copy of this Warrant in the places specified in the Warrant this 19th Day of May 2026.

Robert Bryngelson, Clerk
West Boylston Water District

Water District Office 1:30 pm
Town Offices 1:50 pm
Post Office 1:45 pm
Beaman Library 1:40 pm
Pruneau's Barber Shop 2:00 pm