



The West Boylston Water District

Meeting Date and Time: Monday March 2, 2026; 5:00pm

Members Present: Stanley Szczurko Jr., Robert Bryngelson, Jr., Michael Mard, Stephen Muscente, James LaMountain

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni, Robert Lopez

Mr. Szczurko called the meeting to order at 5:03pm and notified the participants that the meeting would be audio recorded.

ITEM 1: TREASURER'S REPORT- all reports attached

Heather Isaacs presented the Water Use Charges, Profit and Loss, Balance Sheet and Aged Receivable reports through January 2026. Mrs. Isaacs started the free cash certification process for FY25 and is ready to submit the necessary documentation and forms to the state. Mrs. Isaacs also updated the Board on FY25 adjustment entries made except net investment income, which would happen at year end to fair market value. Mr. Szczurko questioned whether the investment profits are taxed, which they are not. Mr. Szczurko asked about water rate increases; an anticipated yearly increase of at least 10% occurs July 1. Mr. Muscente asked what the increase could top out at, which may be 20% this fiscal year. No further questions.

ITEM 2: SUPERINTENDENT'S REPORT See attached.

- 1.) Project Updates: No further questions or comments
- 2.) Ripple Fiber Optic Installations: No further questions or comments
- 3.) Recent Main Breaks: No further questions or comments
- 4.) 2016 Truck: Mr. Muscente questioned the body style of the new 2026 truck, which is a service body and whether it would have plowing capabilities, which it will.
- 5.) Tank Inspections: No further questions or comments
- 6.) Bowen/Franklin Main Project: No further questions or comments
- 7.) Oakdale Well Cleaning: Anticipates replacing the screen from 1956.

ITEM 3: OLD BUSINESS-

Pleasant Valley filtration plant and DeP Sanitary Survey Discussions- The Commonwealth approved the Advisory Consent Order plans and the District paid the associated penalty. Michael Ohl of Comprehensive Environmental is working on a feasibility study, which is being paid with from a grant, to pinpoint possible manganese mitigation options. The study needs to be submitted to Massachusetts Department of Environmental Protection by December 31, 2026.

ITEM 4: NEW BUSINESS-

Part Time Office Position- Four applications have been received, two interviews of well-qualified candidates scheduled.

Upcoming Board Elections - Mr. Mard has his nomination papers for submittal, Mr. LaMountain will be continuing to teleconference in order to continue to attend meetings.

DPW Request: The Town has requested that billing for the sewer usage and trash enterprise fund be handled by the Water District. Mr. Coveney and Mrs. Renzoni declined. The Board will discuss at a later date if there is anything the District can do to assist.

ITEM 5: Approval of Meeting Minutes

Mr. Mard motioned to approve the January 12, 2026 meeting minutes as presented, Mr. Bryngelson seconded the motion; all voted in favor, motion carried.

ITEM 6: Future Agenda Items- None presented

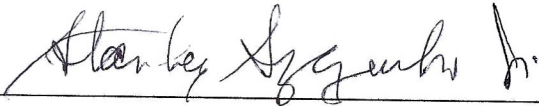


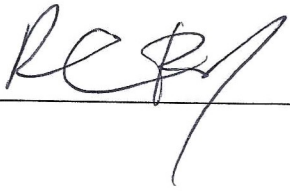
Mr. Bryngelson made a motion to adjourn; Mr. Mard seconded the motion; all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 5:54pm. Next meeting is scheduled for March 2026 at 5:00pm.

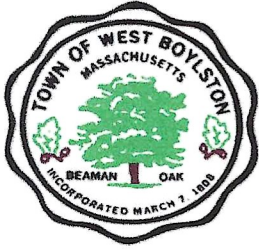
Meeting Minutes of the West Boylston Water District

March 2, 2026

Members Present: Stanley Szczurko, Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Date of Approval: March 30, 2026



MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25

Board of Water Commissioners

February 19, 2026

Board/Committee Name

Date of Notice

183 Worcester St, West Boylston

WBWD OFFICE

Meeting Place

Conference Rm. No.

February 23, 2026
Monday 5:00 p.m.

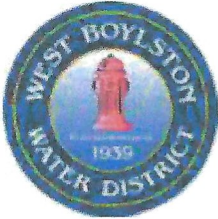
Robert Bryngelson

Date/Time of Meeting

Clerk of Board or Bd. Member Signature

Meeting canceled/Postponed to: March 2, 2026

Date of cancellation/Postponement Feb. 23, 2026



Agenda

- 5:00 PM CONVENE MEETING
- 5:05 PM TREASURER'S REPORT – Review of Profit & Loss, Balance Sheet and Water Income
- 5:20 PM SUPERINTENDENT'S REPORT – Mike Coveney; Updates on repairs, maintenance and issues of wells, properties and equipment; updates on system repairs/maintenance/issues.
- 5:30 PM OLD BUSINESS – Pleasant Valley Well Manganese – Mass DEP ACOP
- 5:45 P.M. NEW BUSINESS – Part time office position advertisement, Board Member Election updates
- 5:50 P.M. READING/APPROVAL OF MINUTES –01/12/26 meeting minutes reading and approval
- 5:55 P.M. FUTURE AGENDA ITEMS
- 6:00 P.M. CLOSE MEETING

W.B. Water District
 Monthly Water Charges
 FY26

	FY26			months	FY25				
	FY26 Actual	FY26 Budget	variance		FY25 Actual	FY25 Budget	variance		
Jul-25	207,955.43	221,500.00	-13,544.57	April, May, June	\$147,000.00	208,865.84	205,500.00	3,365.84	\$109,000.00
Aug-25	205,609.55	195,000.00	10,609.95	May, June, July	\$163,000.00	185,140.77	181,000.00	4,140.77	\$99,000.00
Sep-25	211,776.04	198,500.00	13,276.04	June, July, Aug	\$152,000.00	174,225.16	185,500.00	-10,774.84	\$110,000.00
Oct-25	289,747.11	247,500.00	42,247.11	July, Aug, Sept	\$206,500.00	246,638.02	220,000.00	26,638.02	\$113,000.00
Nov-25	209,271.26	191,500.00	17,771.26	Aug, Sept, Oct	\$199,000.00	179,039.31	185,000.00	-5,960.69	\$102,000.00
Dec-25	175,972.96	169,500.00	6,472.26	Sept, Oct, Nov	\$152,000.00	162,220.50	143,500.00	18,720.50	\$105,000.00
Jan-26	199,585.87	190,000.00	9,585.87	Oct, Nov, Dec	\$173,000.00	190,839.08	173,500.00	17,339.08	\$117,000.00
Feb-26		150,000.00		Nov, Dec, Jan		143,843.27	132,500.00	11,343.27	\$113,000.00
Mar-26		150,000.00		Dec, Jan, Feb		145,825.79	124,500.00	21,325.79	\$84,000.00
Apr-26		183,500.00		Jan, Feb, Mar		176,439.58	165,500.00	10,939.58	\$99,000.00
May-26		150,500.00		Feb, Mar, April		138,694.36	137,500.00	1,194.36	\$85,000.00
Jun-26		157,500.00		Mar, April, May		146,426.84	144,000.00	2,426.84	\$124,000.00

Totals 1,499,918.22 2,205,000.00 86,417.92 2,098,198.52 1,998,000.00 100,698.52

West Boylston Water District
Profit & Loss Budget vs. Actual
July 2025 through January 2026

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 03/02/26
 Accrual Basis

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4175 · Interest Charges	11,698.82	4,650.00	7,048.82	251.6%
4250 · Water Charges & Services	-4,568.04	0.00	-4,568.04	100.0%
4251 · Worcester Corporate Water Charg	1,502,291.09	1,413,500.00	88,791.09	106.3%
4250 · Water Charges & Services - Other				
Total 4250 · Water Charges & Services	1,497,723.05	1,413,500.00	84,223.05	106.0%
4260 · User Fee	50,000.00	20,000.00	30,000.00	250.0%
4261 · Back Flow	8,925.00	6,000.00	2,925.00	148.8%
4262 · Fire Line	17,785.20	17,516.00	269.20	101.5%
4270 · Merchandise & Jobbing	0.00	0.00	0.00	0.0%
4275 · Meters	0.00	0.00	0.00	0.0%
4276 · 2nd meter	7,000.00	1,500.00	5,500.00	466.7%
4275 · Meters - Other				
Total 4275 · Meters	7,000.00	1,500.00	5,500.00	466.7%
4320 · Rental Income	94,926.32	95,074.00	-147.68	99.8%
4820 · Investment Income				
4821 · Net investment income	-109,797.64	0.00	-109,797.64	100.0%
4822 · Accrued interest paid	0.60			
4820 · Investment Income - Other	24,026.46	28,800.00	-4,773.54	83.4%
Total 4820 · Investment Income	-85,770.58	28,800.00	-114,570.58	-297.8%
4840 · Miscellaneous Revenue				
4845 · PFAS Settlement Income	69,123.08			
4840 · Miscellaneous Revenue - Other	9,324.20	4,620.00	4,704.20	201.8%
Total 4840 · Miscellaneous Revenue	78,447.28	4,620.00	73,827.28	1,698.0%
Total Income	1,680,735.09	1,591,660.00	89,075.09	105.6%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	1,680,735.09	1,591,660.00	89,075.09	105.6%

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03/02/26

Accrual Basis

West Boylston Water District Profit & Loss Budget vs. Actual July 2025 through January 2026

Expense	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
5000 · Operation & Maintenance				
5130A · Salaries & Employee Benefits				
5130 · Admin & Salaries	26,344.19	21,847.00	4,497.19	120.6%
5143 · Overtime Wages	223,252.21	242,776.34	-19,524.13	92.0%
5130 · Admin & Salaries - Other				
Total 5130 · Admin & Salaries	249,596.40	264,623.34	-15,026.94	94.3%
5131 · Superintendent's Salary	74,666.24	70,051.90	4,614.34	106.6%
5132 · Commissioners Salaries	2,500.00	2,500.00	0.00	100.0%
5133 · Moderator Salary	0.00	0.00	0.00	0.0%
5134 · Payroll Processing Expense	1,033.50	1,137.50	-104.00	90.9%
5135 · Worcester Retirement System	118,614.00	118,614.00	0.00	100.0%
5136A · Health Insurance				
5136 · Employee's	63,812.05	89,786.66	-25,974.61	71.1%
5137 · Retiree's	10,108.88	10,625.41	-516.53	95.1%
5136A · Health Insurance - Other	1,600.00			
Total 5136A · Health Insurance	75,520.93	100,412.07	-24,891.14	75.2%
5138 · Life Insurance	329.40	378.00	-48.60	87.1%
5139 · Uniforms	3,506.87	3,025.00	481.87	115.9%
5140 · Workers' Comp Insurance	9,916.65	9,723.00	193.65	102.0%
5141 · Employee Training	4,689.06	3,500.00	1,189.06	134.0%
5142 · Payroll Taxes	4,963.45	4,958.33	5.12	100.1%
5130A · Salaries & Employee Benefits - Other	74.42	0.00	74.42	100.0%
Total 5130A · Salaries & Employee Benefits	545,410.92	578,923.14	-33,512.22	94.2%
5210 · Heating	4,758.34	4,750.00	8.34	100.2%
5215 · Telephone	6,167.58	6,476.17	-308.59	95.2%
5220 · Electricity				
5221 · Beaman Street	69.78	90.00	-20.22	77.5%
5222 · Lawrence Street	401.96	420.00	-18.04	95.7%
5223 · Lee Street	11,668.26	15,000.00	-3,331.74	77.8%
5224 · Prospect Street	63.23	90.00	-26.77	70.3%
5225 · Temple Street	11,851.84	11,700.00	151.84	101.3%
5226 · Thomas Street	10,794.65	12,900.00	-2,105.35	83.7%
5227 · West Boylston Street	10,361.10	10,500.00	-138.90	98.7%
5228 · Western Avenue	2,096.68	2,625.00	-528.32	79.9%
5229 · Worcester Street	1,133.91	1,500.00	-366.09	75.6%
5229A · Laurel Street	839.67	1,750.00	-910.33	48.0%
Total 5220 · Electricity	49,281.08	56,575.00	-7,293.92	87.1%

West Boylston Water District
Profit & Loss Budget vs. Actual
July 2025 through January 2026

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Accrual Basis

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
5230 · Legal & Accounting				
5231 · Audit Expenses	0.00	0.00	0.00	0.0%
5232 · Accounting Expense	2,462.00	3,500.00	-1,038.00	70.3%
5233 · Legal Expense	270.00	14,600.00	-14,330.00	1.8%
5234 · Consulting Expense				
5234D · Lee Street	0.00	0.00	0.00	0.0%
5234 · Consulting Expense - Other	42,890.00	58,333.35	-15,443.35	73.5%
Total 5234 · Consulting Expense	42,890.00	58,333.35	-15,443.35	73.5%
Total 5230 · Legal & Accounting	45,622.00	76,433.35	-30,811.35	59.7%
5240 · Auto & Truck Expense				
5241 · Gasoline & Oil	7,681.61	10,500.00	-2,818.39	73.2%
5242 · Repairs & Maintenance	3,761.85	5,833.33	-2,071.48	64.5%
5240 · Auto & Truck Expense - Other	0.00	100,000.00	-100,000.00	0.0%
Total 5240 · Auto & Truck Expense	11,443.46	116,333.33	-104,889.87	9.8%
5300 · Property and Liability Insuranc				
5420 · Office Expense	24,606.35	26,153.00	-1,546.65	94.1%
5421 · Office Supplies	2,585.91	2,100.00	485.91	123.1%
5422 · Postage	3,653.93	4,375.00	-721.07	83.5%
5420 · Office Expense - Other	0.00	0.00	0.00	0.0%
Total 5420 · Office Expense	6,239.84	6,475.00	-235.16	96.4%
5423 · Computer/Tech				
5430 · Pump Station Supplies	17,718.55	14,495.83	3,222.72	122.2%
5435 · Water Quality Control Expense	3,593.71	3,500.00	93.71	102.7%
5440 · Water Treatment Chemicals	8,389.73	8,750.00	-360.27	95.9%
5500 · Tools	58,436.45	52,500.00	5,936.45	111.3%
	3,405.79	2,350.00	1,055.79	144.9%
5600 · Repairs & Maintenance				
5601 · Equipment Repairs	12,928.05	14,583.33	-1,655.28	88.6%
5602 · Facility Repairs	3,072.79	14,583.33	-11,510.54	21.1%
Total 5600 · Repairs & Maintenance	16,000.84	29,166.66	-13,165.82	54.9%
5625 · Property Maintenance				
5790 · State & District Expense	5,267.12	14,583.33	-9,316.21	36.1%
5791 · GIS Projects	13,938.01	10,212.50	3,725.51	136.5%
5795 · DEP Primacy Fees	3,420.00	3,500.00	-80.00	97.7%
5840 · Serv & Distr. Improve.	1,874.81	1,868.00	6.81	100.4%
5840E- Emergency Repair Costs	29,526.00	0.00	29,526.00	100.0%
5840 · Serv & Distr. Improve. - Other	115,277.37	93,250.00	22,027.37	123.6%
Total 5840 · Serv & Distr. Improve.	144,803.37	93,250.00	51,553.37	155.3%

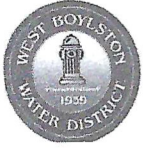
West Boylston Water District
Profit & Loss Budget vs. Actual
July 2025 through January 2026

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
5950 · District Improvements				
5951 · District Improvements (Capital)				
5951H · Oakdale WTP 2021-22	0.00	0.00	0.00	0.0%
Total 5951 · District Improvements (Capital)	0.00	0.00	0.00	0.0%
5950 · District Improvements - Other	28,376.17	29,250.00	-873.83	97.0%
Total 5950 · District Improvements	28,376.17	29,250.00	-873.83	97.0%
5000 · Operation & Maintenance - Other	0.00	0.00	0.00	0.0%
Total 5000 · Operation & Maintenance	0.00	0.00	0.00	0.0%
Total 5000 · Operation & Maintenance	998,754.12	1,135,545.31	-136,791.19	88.0%
5195 · Bad Debt Expense	0.00	0.00	0.00	0.0%
Total Expense	998,754.12	1,135,545.31	-136,791.19	88.0%
Net Ordinary Income	681,980.97	456,114.69	225,866.28	149.5%
Other Income/Expense				
Other Income				
8400 · Insurance Reimbursement	0.00	0.00	0.00	0.0%
8410 · Lighting Strike Expenses	0.00	0.00	0.00	0.0%
8400 · Insurance Reimbursement - Other				
Total 8400 · Insurance Reimbursement	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Other Expense				
8000 · Interest Expense				
8050 · DSRF Earnings	0.00	0.00	0.00	0.0%
8060 · Contract Assistance	0.00	0.00	0.00	0.0%
8000 · Interest Expense - Other	162,161.60	162,162.00	-0.40	100.0%
Total 8000 · Interest Expense	162,161.60	162,162.00	-0.40	100.0%
Total Other Expense	162,161.60	162,162.00	-0.40	100.0%
Net Other Income	-162,161.60	-162,162.00	0.40	100.0%
Net Income	519,819.37	293,952.69	225,866.68	176.8%

West Boylston Water District
Balance Sheet
As of December 31, 2025

	<u>Dec 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash-Checking & Savings	2,104,701.72
1025 · Cash on Hand	125.00
Total Checking/Savings	<u>2,104,826.72</u>
Accounts Receivable	
1201 · User Charges	492,352.03
Total Accounts Receivable	<u>492,352.03</u>
Other Current Assets	
1159 · Investments	2,326,688.07
1499 · Undeposited Funds	873.60
Total Other Current Assets	<u>2,327,561.67</u>
Total Current Assets	<u>4,924,740.42</u>
Fixed Assets	
1998 · Capital Assets - Depreciable	14,017,565.46
1999 · Capital Assets - Nondepreciable	131,305.00
Total Fixed Assets	<u>14,148,870.46</u>
Other Assets	
2860 · Deferred Outflows of Resources	191,615.00
Total Other Assets	<u>191,615.00</u>
TOTAL ASSETS	<u><u>19,265,225.88</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	79,714.47
Total Accounts Payable	<u>79,714.47</u>
Other Current Liabilities	
2100 · Payroll Withholdings	-10.03
2430 · Accrued Vacation Pay	23,529.34
Total Other Current Liabilities	<u>23,519.31</u>
Total Current Liabilities	<u>103,233.78</u>
Long Term Liabilities	
1750 · Deferred Inflows of Resources	66,887.00
2600 · N/P - DEP (SRF Funding)	9,441,988.44
2800 · Other Post Employment Benefits	1,080,197.00
2850 · Net Pension Liability	1,079,795.00
Total Long Term Liabilities	<u>11,668,867.44</u>
Total Liabilities	<u>11,772,101.22</u>

	<u>Dec 31, 25</u>
Equity	
3301 · Reserved for Wells/Cap. Project	1,181,223.03
3775 · Investment in PP&E-District	3,874,289.86
3900 · Retained Earnings	1,778,044.57
Net Income	<u>659,567.20</u>
Total Equity	<u>7,493,124.66</u>
TOTAL LIABILITIES & EQUITY	<u><u>19,265,225.88</u></u>



West Boylston Water District

To: Board of Water Commissioners
From: Michael Coveney
Date: 3/2/2026
Re: Superintendents Report

1.) 2026 Project Update:

1. Gates Brook Place – 80 Units West Boylston St & Pierce St – Land clearing has been started for this project
2. CSX Railroad – Beaman St & Hartwell St RR Bridges to be raised – Both bridges are currently closed and under construction to be raised. New water main has been installed and tested at Hartwell St RR Bridge.
3. Shrewsbury St/Hartwell St commercial buildings development –the largest and final of the three buildings has connected to the 16" main.

2.) Ripple Fiber Optic: Installation of the Fiber Optic cable underground has been paused for the winter season. Overhead installation will continue.

3.) Service & Distribution: There have been two Main Breaks recently

2/1/26 – 9:00pm – Beaman St – DCR Field 10" main blowout

2/6/26 – 9:00am – 4 Hawthorne Dr – 8" main radial crack

These breaks occurred in below freezing temps and the crew did a great job with the work. The break on Hawthorne was very difficult due to the 2.5 feet of frost.

4.) 2016 Truck: the transmission failed in this truck last month; we had it rebuilt so that we can still use it until the new truck arrives this year.

5.) Tank Inspections: DN Tanks has responded with their proposal to inspect the water tanks with divers and issue a written report to MassDEP as required.

6.) Bowen/Franklin St main replacement: The proposal for the engineering was approved at the last meeting and CEI is waiting for the surveyor to finish their work on the plans so they can get started on the design work.

7.) Oakdale Well Cleaning: I met with F.G. Sullivan Well to discuss the cleaning and possible re-lining of the Oakdale Well. We are planning to clean this well in the spring and we will determine if a lining is needed at that time. The existing well casing and screen is from 1956 and if a liner is needed a new well screen and casing will be installed inside the existing well at the same time.



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