



The West Boylston Water District

Meeting Date and Time: Monday March 24, 2025; 5:00pm

Members Present: Stanley Szczurko Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni, Donald Varney

Mr. Szczurko called the meeting to order at 5:01pm and notified the participants that the meeting would be audio recorded.

ITEM 1: TREASURER'S REPORT (see attachments)

Mrs. Isaacs reviewed the Water District's Water Billing income, Balance Sheet, and Profit & Loss reports through February 28, 2024. Income remains over what had been anticipated; expense accounts remain slightly under budget. No questions or comments on these three reports. Mrs. Isaacs noted that paperwork for free cash certification through the State would be submitted shortly as all adjustments needed were made. Mrs. Isaacs anticipates working on the FY26 budget proposal the week after April vacation.

ITEM 2: SUPERINTENDENT'S REPORT (attached)

- 1.) May Street Break: No further questions or comments.
- 2.) Oakdale Well Cleaning: No further questions or comments.
- 3.) Proposed developments: Shrewsbury Street project has applied for road opening permits through DPW. Mr. Szczurko questioned what usage impact this would have- Mr. Coveney expects 1" service line only. No further questions.
- 4.) Sanitary Survey: will be finishing this week. Mr. Coveney anticipates a few minor recommendations from DeP.

ITEM 3: OLD BUSINESS- Lee Street Water Main Replacement

Comprehensive Environmental provided a timeline for availability of contract documents, pre-bid meeting, bid deadlines, opening and approval. Mr. Coveney advised a Commissioners meeting to sign contracts will be needed. Cost estimated at 700-750k. Mr. Coveney feels timeline provided for work very conservative and should be a quick project with final paving after the winter. Does not anticipate issues with digging new trench for new main. Mr. Szczurko questioned whether soil borings were done, which they were with very limited ledge. Mr. LaMountain had Mr. Coveney refresh his memory regarding bids from the North Main Street replacement, which were around 10 bids received, and noted that this type of work is desirable and anticipates high interest.

ITEM 4: NEW BUSINESS- New Cell Tower Antenna

No updates available. Still waiting for Crown to provide payment schedule.

ITEM 5: READING & APPROVAL OF MINUTES

Mr. Mard made a motion to accept the February 24, 2025 meeting minutes as presented; Mr. Bryngelson seconded the motion; all voted in favor; motion carried.

ITEM 7: FUTURE AGENDA ITEMS-None presented.

Mr. LaMountain made a motion to adjourn; Mr. Mard seconded the motion; all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 5:28pm. Next regular meeting scheduled for April 14, 2025 at 5:00pm.

Meeting Minutes of the West Boylston Water District

March 24, 2025

Members Present: Stanley Szczurko,Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Date of Approval: _____April 14, 2025_____
